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LOST AND FOUND WEBSITE FOR Washington Univ.

❖ Landing page

- Lost / found
- Bar on top: home, search (lost, found), report (lost, found), my account, FAQ, About, Sign in
- Sign in – required
 - With WUSTL ID

❖ LOST

- Same as SEARCH > LOST
- Goes to gallery – posts of found items
- Filter on the left – choose whatever applies to your lost item
 - ✓ Category – phone, laptop, wallet, key, clothing, jewelry, document, miscellaneous
 - ✓ Date
 - ✓ Location
 - ✓ Color
 - ✓ Hashtags
- ◆ Click on the item – show details
 - "Claim" button at the bottom

❖ FOUND

- Same as SEARCH > FOUND
- Goes to posts – reports of lost items
- Filter on the left – choose whatever applies to your lost item
 - ✓ Category – phone, laptop, wallet, key, clothing, jewelry, document, miscellaneous
 - ✓ Date
 - ✓ Location
 - ✓ Color
 - ✓ Hashtags
- ◆ Click on the item – show details
 - "Send Message" at the bottom

❖ REPORT

➤ I FOUND / LOST something!

▪ LOST

I. What have you lost?

- Title *
- Category *
- Sub-category *
- Model/brand *
- Date *
- Location *
- Color *
- Serial # (optional)
- Photo upload (optional)
- Additional description (optional)
- Hashtags (optional)
- Notes (reward, etc.)

- Contact information
 - Phone #
 - email address

▪ FOUND

II. What have you found?

- Title *
- Category *
- Sub-category *
- Model/brand *
- Date *
- Location *
- Color *
- Serial # (optional)
- Photo upload *
- Additional description (optional)
- Hashtags (optional)

- Preferred method

- I will bring it to lost and found office
(*Please hand in the item within 3 days)
 - I will keep it
- Contact information
 - Phone #
 - email address